

Mission Inn Foundation and Museum



Application Form Docent-In-Training

Personal Information

Name: _____
 Address: _____
 City, State, Zip Code: _____, _____, _____
 Phone: Home: _____ Work: _____ Cell: _____
 E-mail: _____

Background

Work Experience (please list dates/titles of your most recent relevant experience)

Volunteer Experience (please list organizations, tasks and dates)

Interests

Why do you wish to become a Mission Inn Docent?

Special Skills / Experience (please explain)

- Docent Experience _____
- Public Speaking _____
- Teaching _____
- Foreign Language _____
- Art Related Skills _____
- Special interests/hobbies _____

Is there anything else you would like us to know about you?

Availability

- Please check below all tours you would be interested in working
 Weekdays
 Weekends
 Evenings
 School Tours
- Docent Training classes are held every Tuesday evening from mid-September through April.
- Applicants are required to attend one of two evening interview meetings as part of being considered for acceptance into the program.

Expectations

Docent Trainees are required to:

- Maintain an active paid membership in the Mission Inn Foundation (\$20/yr volunteer membership)
- Pay a \$25 material fee upon acceptance to the class
- Attend weekly evening classes beginning in September and continuing through the following April
- Attend at least 75% of the classes, and make up any missed sessions
- Assist at least 4 tours during the Festival of Lights Holiday Tour period (Day after Thanksgiving through January 2)
- Prepare a draft script of your tour and lead at least 2 full tours under supervision of your assigned mentor (75 minute walking tour given without referring to notes)

New Docents are required to:

- Maintain Mission Inn Foundation membership
- Make a two-year commitment to lead or assist four tours per month
- Undergo periodic Peer Review evaluation
- Attend continuing education forums and lectures through the Mission Inn Foundation

Signature

Date

Thank you for your interest!

**If you have any questions you may contact us at info@missioninmuseum.com
Return this application either in person to the Museum or by mail.**